

# CIVIC CENTER RENTAL AGREEMENT

<b>Applicant:</b>
<b>Drivers License #</b>

<b>Date of Event:</b>
<b>Rooms Needed:</b>

**Address:** \_\_\_\_\_  
 \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Group:** \_\_\_\_\_

**Other Contact:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

## AGREEMENT

THIS AGREEMENT made by and between the City of Shelbyville by its Board of Parks and Recreation (hereafter referred to as "City"), and the above named Applicant and/or Group, (hereafter referred to as "Applicant"), WITNESSETH:

- a. City, in consideration of the rents and covenants herein contained, does hereby agree to allow Applicant the use of the above-named facility and/or rooms on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, from \_\_\_\_\_:\_\_\_\_\_ o'clock \_\_\_\_m. to \_\_\_\_\_:\_\_\_\_\_ o'clock \_\_\_\_m. Neither Applicant nor any guest may occupy other spaces in the above-named facility.
- b. The Civic Center may not be used for profit unless authorized by the Parks Director.
- c. Applicant agrees that the premises will be used for the purpose stated above. Smoking will not be allowed in the facility and no alcohol may be brought in to the facility. Applicant will be held responsible for self and guests in adhering to all Shelbyville Parks & Recreation Department rules and policies. Failure to do so will forfeit deposit and rights to obtain future facility rentals.
- d. Applicant has examined the facility prior to the acceptance of this agreement and is satisfied with the physical condition of the premises.
- e. Applicant agrees to keep the premises in a clean, sightly, and healthful condition and in good repair and shall yield the same back to the City in the same condition. Applicant will be held financially responsible for any damage to the facility or its contents, including attorney fees.
- f. Applicant shall indemnify and hold the City harmless from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from injury or loss during the use of the facility described herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
 Applicant

\_\_\_\_\_  
 Director, Parks and Recreation

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Tables and chairs needed: \_\_\_\_\_