

SEMI-MONTHLY PARK BOARD MEETING

DATE: June 12, 2019

TIME: 4:15 PM

LOCATION: BOARD ROOM

PARK STAFF PRESENT: GARY BOWEN, GARY NOLLEY,
TERIE ANDERSON, MIKE BABBITT

OTHERS PRESENT: ANNE TUNGATE, HANNAH GUNNELL

PARK STAFF PRESENT: KAREN MARTIN – DIRECTOR
TRISHA TACKETT – RECREATION DIRECTOR
CHRIS STEPHENS – SPORTS DIRECTOR
JENNIFER LEFFLER – ADMIN ASSISTANT

Terie Anderson made a motion to accept minutes from the May 29, 2019 meeting. Gary Nolley seconded motion. Motion carried.

Gary Nolley made a motion to accept departmental claims as presented. Terie Anderson seconded motion. Motion carried.

RECREATION REPORT:

Dive in Movie--Trisha reports that the first summer movie series was held last Friday at the pool and attendance was excellent. She states that there were 740 people in attendance and that there were no issues.

Music in the Park--Trisha reports that the first date for this summer's series is this Saturday, June 15th and will feature the Gordon Bohman Blues Band & Rob Dixon Trio Jazz Band. She encouraged the board members to come out and enjoy this upcoming event.

Summer Day Camp--Trisha reports that we continue to have record numbers for this year's attendance. She states that should this continue to be a trend, we will need to revisit adding staff and making arrangements for additional transportation.

Pool Update--Trisha reports that swim lessons have begun and that there is a need to restructure those due to the space that is now available at the pool due to the addition of the

new play piece. She states that the demand is there but that we will need to reconsider some things in terms of enrollment numbers in each level.

Trisha also reports that we will now be offering a new sensory friendly swim on Wednesday evenings from 7:30p-9:30p beginning June 19th. She states that this will allow for those children and adults with sensory issues to still enjoy time at the pool. She states that the response from the public has been very good in terms of people being excited and very supportive of this new offering. Trisha spoke with Holly Forville, who runs Senses, and she will be coming in to help educate and train the guard staff on appropriate response to situations that may arise. Trisha reports that the Shelbyville News, Addison Times, MHP and Senses are all helping to promote this new offering.

Trisha reports that the pool will once again offer free admission for any father attending the pool on Father's Day with a paid child's admission. She reports that this was a popular event last year and she anticipates it to be again this year.

SPORTS UPDATE

SCG Update--Chris reports that Opening Day went well. He reports that there were a few parking issues again at the MAC but they were being worked out. Chris reports that team pictures were taken on this day as well and he credited the maintenance staff for getting the MAC facility in good shape prior to this event.

Chris reports that equipment was stolen from one of the coaches of one of the SCG teams. He reports that it was stolen from his vehicle.

Chris reports that he would like to get PA systems out at the ballparks for communication purposes. He states that he is getting quotes for that.

Gary N suggested using large sandwich board signs to assist with parking.

Mike B asked if we are allowing people to park in the grass at Sunrise as he sees people doing that. Chris states that although there are signs telling people to stay off the grass, they still do it. He reports that having a PA system to communicate those kinds of things might help with that issue.

Gary N asked if there was a flag pole up at Sunrise. Chris stated not yet.

Terie A asked if smoking was allowed at the MAC. Chris reported that anyone who is smoking must be in their car as smoking is prohibited in the park.

Chris reports that he is looking into potential grant options or donations from the casino to help with some of the needs of both Sunrise and the MAC.

Terie A asked for clarification on the cutoff age for SCG. Chris stated that it is Dec 31st. Terie states that there is a tee ball participant that did not meet that age requirement and that we need to be sure we are consistent with that rule.

Tournament Update--Chris reports that this upcoming weekend's tournament will not be utilizing the MAC.

Kennedy Park--Chris reports that the new basketball goals will be painted this evening. He states that once those are painted, the new rims will be installed.

Sunrise Park--Chris reports that a new net has been installed out at that court.

MAC--Chris reports that Superior Fencing came back with a new quote for fencing solutions for foul balls at the MAC. He reports that their quote this time was for \$9,000, which is significantly less than the previous quote.

Chris reports that there was some weed control overspray that accidentally got into a neighbor's yard along the perimeter of the MAC. He states that he spoke with the homeowner. He reports that he will speak with the mowing crew to be sure that doesn't happen again and he has also offered to replace the plants that were damaged due to the overspray.

MAINTENANCE REPORT

Maintenance Supervisor—Karen reports to the board that Terry Pierce has stepped down as Maintenance Supervisor. She reports that his decision to do so was a result of stress-related health concerns as well as his desire to be more helpful to the staff as a worker rather than a supervisor. Karen reports that in the interim, Chris Stephens will take on this role.

Karen states that she is very appreciative of all the work that Terry has done in the supervisor's capacity.

Mike B asked if Chris will receive a pay increase. Karen stated yes.

Chris reports that he met with Terry as well as Jody Branum about the details of this position. He reports that he is willing to give it a shot and see how it works out.

Gary N states that this position needs to be like Rick's position at the Street Dept.

Terie A asked about seasoned staff training new staff. Karen states that she has put some in-service training in place and will continue with that as a way to train staff members.

Gary N asked who the safety coordinator will be. Karen states that Terry will continue as the safety coordinator.

Terie A suggested implementing a binder system to organize specific projects and job duties/requirements. Terie offers her time to type up such policy/procedural binders if necessary considering she is now retired. Karen states that she has assigned each maintenance staff member with a specific park in which to be responsible. Gary N states that this could help with accountability as well as recognition for work well done.

Gary N states that he would like to know if we have enough staff to accomplish the things that need to be accomplished. He suggests to Chris that he would like to see the results of that research. Gary states that in order to do the supervisor's job effectively, you cannot be a working manager.

Lights at BRMP—Gary N inquired about the lights at BRMP and the status of those. Karen states that the City is continuing to work with Johnson & Mellow on a potential package deal that would include lights in their project as well and transferring all of the lights within the city.

OLD BUSINESS

Cell Tower--Karen states that she has talked with Jenny Meltzer, City Attorney, regarding the cell tower. She reports that Jenny states that she has gone back through the files and she has not been able to find out who the owner is of Kennedy Park. Karen states that Jenny will go under the assumption that the trustees that were living back them no longer exist and that she will have to do a quiet title claim in which the claim will be posted in the newspaper requesting proof of ownership.

Gary N stated that KCL gave that park to the Parks Dept. Karen stated that there is no documentation that Jenny has been able to find that states that.

Maintenance Building Update--Karen states that the notice for bids will be listed in the paper this Friday.

Sewage Infrastructure--Karen reports that work has begun on the sewage infrastructure. She states that there are flags marking the areas of construction. She states that spots will be painted and some flags will be pulled that would be in the way of the Music in the Park attendees.

Bridge 13--Karen reports that the ribbon cutting for this project is scheduled for July 1st. Gary N states according to Jerry, the ribbon cutting is not on that date. Karen states that she will confirm that date and inform the board at the next meeting.

Pickleball Update—Karen reports that the quote from Atwood to caulk the joints at Morrison is \$2,850. Gary N suggested per board approval that Karen approach Brad at the WRRF to ask Roland Scudder to do the work. Gary states that it will only cost the price of the caulking. Karen states that she will look into that.

Dog Park—Karen reports that Hickman and Steve Dennis are working together to find a solution for the key fob system at the dog park and how to connect it to the current fob system we are using.

Natural Plantings—Karen reports that the areas have been sprayed and that Gary Nolley rode along.

Gary N stated that the grass is very high and he is concerned about the cuttings and how that will impact planting. Karen states that she will contact Julie Kimnetz to inquire about that. Chris states that he has someone who would be able to clear that area in the event that we need that in order for the plantings to go in.

Splash Pad—Karen reports that repairs are taking place now to the splash pad. She is hopeful that it will reopen by this Saturday pending no issues but that date is not definite.

Mike B suggested that next year we get a good head start on opening up the splash pad several weeks before officially opening so that we can better deal with potential issues.

Clearwick Park—Karen reports that all of the concrete is out as well as the old equipment. She states that Buster has been working on prepping the ground for the new equipment and building the base.

Gary N asked if the overall location of the playground has been moved. Karen stated that due to the location of the gate and the need to get equipment in it has been moved a bit.

Karen states that she hopes that the ground prep will be complete by Monday.

NEW BUSINESS

Dog Park Pricing—Karen reports that after doing some research at other dog parks in the area, she would like to make the cost per dog rather than per household. She asked the board for suggestions about pricing.

Gary N asked how much the fobs were. Karen stated that they are approximately \$5/fob. Gary N suggested that we give a discount for additional dogs per household.

Gary N makes a motion that we have a tier system for pricing with \$30/dog and \$20 for each additional dog. Terie A seconded the motion. Motion carried.

Terie A made a motion to accept the dog park rules as presented by Karen with the exception of the changes to the maintenance staff phone numbers. Mike B seconded the motion. Motion carried.

Budget Review—Karen reviews the handouts of the proposed budget with the board.

Gary N asked why the items that are on the maintenance plan are not included in the budget. Karen states that those repairs come from racino funds. Karen states that the \$100,000 that we get each year comes from racino funds. Gary N states that his concern is with items that come up in the middle of the year and is not part of the budget, there are issues with where the money is going to come from. He states that is why he would like to see it in the budget. Gary N also states that with all of the projects and ribbon cuttings that we have had just this year alone, there is going to be a need for repairs as well as additional staff.

Gary N states that he would like to see an extra staff person included in this year's budget. Gary B states that it is already in there. Gary N asked if the extra staff person was in the budget. Karen stated no. She goes on to explain that what she has done is extend two of the part-time staff member's work schedules out more weeks than what we have needed in the past. Karen states that is what Terry suggested.

Canoe Drop—Karen states that the Blue River Foundation has received a grant to put in canoe drops. She states that those drops are currently being put in.

Adjournment at 5:26pm
