



Mechanical / HVAC Permit Application 2026

Shelbyville Building Department
 44 West Washington Street
 Shelbyville, IN 46176
 P. 317-392-5102

Please ensure the entire form is completed, as missing information may cause delays in processing your permit.

Date: _____ Building Permit Number: _____ Mechanical Contractor: _____

Property Owner/Tenant: _____

Lot # _____ Subdivision _____ Address _____

Description of Work: _____

Residential Mechanical Permits			
Type of Work	Fee	✓	
First HVAC System (New)	\$75.00		
Additional HVAC Systems (New)	\$20.00 / Each		
Replacement of Existing HVAC System	\$50.00 / Each		
Miscellaneous HVAC *	\$50.00		
Total Fee:			
Commercial or Industrial Permits			
Type of Work	Fee Per Unit	Quantity	Total Fee
Split System	\$200.00 / Each		
Rooftop Unit	\$200.00 / First Unit \$100.00 / Each Additional		
Refrigeration Unit <i>(walk-in cooler, freezer, etc)</i>	\$100.00 / Each		
Comm. Kitchen Exhaust <i>(including heat reclaiming units)</i>	\$200.00 / Each		
Ducted Fan System <i>(other than Kitchen or Restroom)</i>	\$100.00 / Each		
Cooling Tower	\$500.00 / Each		
Miscellaneous HVAC *	\$100.00	-	
Total Fee:			

*For mechanical work not specifically indicated on this fee schedule, but which is subject to regulation by the current Indiana Mechanical Code

 Mechanical Contractor's Signature

Note: Each form must be complete with all pertinent information included for the issuance of a permit. Each form is valid for one permit address only and each permit requires a separate form. All forms must contain an original signature of the contractor. Your signature on this application indicates your agreement to call for the required inspections.