FIRE WATCH LOG

BUSINESS ADDRESS : _____ DATE : _____

FIRE WATCHER : _____ INITIALS : _____

FIRE WATCH TIMES : STARTED _____ ENDED _____

Fire watch personnel must perform continuous tours that each room and hallway on all floors in their assigned area is checked at at no less than 1 hour intervals. The first entry on this log is time you finished the first walk through from the start time of the fire watch and every walk through completed 1 hour thereafter. Times must be recorded using 24-hour clock and initialed. Any problems found during the fire watch must be documented and reported to Management.

I certify (by my initials below) that I have completed a tour of my entire area at the following times.

TIME TOUR COMPLETED	INITIALS	TIME TOUR COMPLETED	INITIALS

Problems found during fire watch :

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