

## SEMI-MONTHLY PARK BOARD MEETING

**DATE:** FEBRUARY 10, 2021  
**TIME:** 4:15 PM

**LOCATION:** BOARD ROOM, PARKS DEPT

**PARK BOARD PRESENT:** GARY NOLLEY, GARY BOWEN,  
TERIE ANDERSON, TAMMY KNOX

**OTHERS PRESENT:** ANNA TUNGATE, HALEY GUNNELL

**PARK STAFF PRESENT:** KAREN MARTIN - DIRECTOR  
TRISHA TACKETT - RECREATION DIRECTOR  
AMY WISKER - ADMIN ASST

Gary Nolley asked for a motion to approve the minutes from the January 27, 2021 meeting and to accept the claims as presented. Terie motioned to approve the minutes, Gary B seconded. Motion carried.

### **RECREATION REPORT**

Trisha reported that Preschool is still going well. Teddy Bear Tumbling, Karate, Cheer and Zumba started back up Monday, February 8th. These classes are all instructed and can be monitored for safety protocols. There was an article in the newspaper about Cheer. They will not be allowing parents to come in and have set other protocols to follow.

Trisha told the board that she is working on the summer guide, but it will be pushed back a little to allow time to ensure information is correct and up to date.

Trisha told the board that they decided to move Mother/Son and Daddy/Daughter to April. This event is usually held in February. With it being so close to us reopening, it was decided that April would hopefully be a better time for these events.

Applications for summer employment will be taken until the end of February. Looking for lifeguards, camp counselors, concessions and admissions.

Trisha also told the board that Brownies and Bunnies will be held March 13th and the Easter Egg Hunt will be March 27th.

### **SPORTS REPORT**

Karen told the board that we are still waiting for the ok to proceed with sports. She told the board that we have not started activities that are not monitored. Karen was asked whose decision it is. She said that it is the Mayor's decision and he is getting guidance from the hospital and Governor.

### **MAINTENANCE**

Karen told the board that there is no update. Gary Nolley told Karen that the roads and parking in Blue River Memorial Park had not been plowed of snow on a couple different occasions. He said the trail had been, but not the park.

### **OLD BUSINESS**

Karen told the board that a list of remaining projects was sent to Johnson and Melloh. They are installing the blinds in the office now. They still need to insulate the gymnasium, do vent work in gymnasium and lights at Blue River.

Karen told the board she approved \$1,500.00 to cut hole in the roof for the dryer to vent outside. Johnson and Melloh have helped with this since it was a new roof. This completes the items needed for the Fire Marshall.

Karen has signed the contract for the PayTrac credit card processing system that was approved at the last meeting. She will now take it to Scott Asher, Clerk/Treasurer, for his signature.

### **NEW BUSINESS**

Karen told the board that Jenny Meltzer, City Attorney, has been working on language to include in our contracts regarding covid. When she gets that information, she will bring to the board for approval.

Karen told the board that she signed the TruGreen contract again for this year for \$25,212. This is the same price as last year. The contract is for three years and is not up for bid renewal yet.

### **DIRECTOR REPORT**

Karen has been working on the new hire setup. The current open maintenance position will work Friday, Saturday & Sunday from 11:00 am to 11:30 pm. This will give them 39 hours and will include benefits. Jody Branum will have the job description soon to post. Another

employee is retiring in May. At that time, a position will be posted for Friday, Saturday and Sunday from 7:00 am to 7:30 pm.

Karen told the board that she and Amy are working on the Annual Report.

Karen has given all the paving jobs needed that are in the capital improvement plan to Matt House. He will be getting bids for the city.

Karen said that Chris has done an inventory and they are making sure it matches what the insurance company has.

Karen also signed contracts for BGI that maintains repairs for the fitness room.

Jill and Karen are working on grants for the Indiana Arts Commission, Blue River Community Foundation. They had a meeting with Tourism, but it was cancelled. They did meet with Nisha and discussed avenues for funding for the Brown Box Theatre group.

Karen congratulated Gary Nolley on the success of the Big 10 cross country meet. It went very well and positively showcased the course and community to many runners and colleges. Gary Nolley said there was a stipend included for the Parks Dept and he would get that to Karen as soon as he received it.

Adjournment at 4:56 pm

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