

SEMI-MONTHLY PARK BOARD MEETING

DATE: JANUARY 27, 2021
TIME: 4:15 PM

LOCATION: via ZOOM MTG

PARK BOARD PRESENT: GARY NOLLEY, GARY BOWEN,
TERIE ANDERSON, TAMMY KNOX

OTHERS PRESENT: HALEY GUNNELL

PARK STAFF PRESENT: KAREN MARTIN - DIRECTOR
AMY WISKER - ADMIN ASST

Gary Nolley asked for a motion to approve the minutes from the January 13, 2021 meeting as presented. Terie motioned to approve the minutes, Gary B seconded. Motion carried.

The board will come by the Parks office to sign claims.

RECREATION REPORT

Karen told the board that Preschool is holding parent teacher conferences today and tomorrow.

Karen said that Trisha is looking for summer staff. Several camp counselors are not returning as well as the assistant pool manager. Not being able to open last summer hurt staffing.

SPORTS REPORT

Karen reported that there are currently no sports. Chris needs summer concession staff as well as part-time maintenance.

MAINTENANCE

Karen reported that Airl Coffey is fixing the doors and beam on the fire marshal's list. Staff has marked the course for cross country Big 10 meet Saturday, cleaned up the shop to be used as headquarters for volunteers for cross country meet and are working on crafts for Mother/Son and Daddy/Daughter.

Karen asked Gary Nolley if the wifi was working ok at the cross country course. He said it is working well. Karen said they were having some trouble with the dog park gates. Had to reset last week. Gary Nolley said that he has Rob Nolley on standby in case any problems arise Saturday.

OLD BUSINESS

Gary Nolley told the board that the Big 10 has asked that Blue River Park be closed from 9:00 am to 3:00pm on Saturday except for the dog park and trail. The event is not allowing spectators. Gary told the board that they are welcome to come and to park at the fairgrounds. The first race is at 12:30 and the second at 2:00.

NEW BUSINESS

Karen told the board that she has discussed a new credit card processing through RecTrac called PayTrac. She has gotten approval from the Mayor and Clerk/Treasurer. Cost will be \$600 per year plus a one time \$3 charge. Each transaction will be charged 2.65%. Scott Asher, Clerk/Treasurer, told Karen that he feels that is very reasonable. Gary Bowen asked if it can also be used for concessions. Karen said yes, with some additional hardware. Terie Anderson motioned to accept the proposal from RecTrac for PayTrac and incorporate fees into our prices. Gary Bowen seconded the motion. Motion carried.

DIRECTOR REPORT

Karen and Chris met with Mathies Landscaping to go over capital improvement plan which includes Kennedy landscaping and new landscaping for the civic center out front next to Preschool. They also discussed yearly irrigation and backflow, mulching 60 trees at splash pad that wasn't done last year.

Chris also wants to put 4 irrigation lines in at pitching mounds on diamonds at Blue River instead of buying more top dressing.

The total would be \$20,400 compared to last year's \$33,000. Gary Nolley asked about landscaping on Lee Blvd. Karen said that the city pays for that. The backflow for the new cross country building will be \$210. Gary Bowen made a motion to have Mathies do this work, Terie seconded. Motion carried.

Karen told the board that she has a meeting with Tourism to discuss the Brown Box Theater production of "Much Ado About Nothing." She is hoping to get some help with funding for this through Tourism and the Blue River Community Foundation.

Karen has given the Park's 2019 Annual Report to Jenny Meltzer. They are working on the food and beverage tax to help with parks and other things in the city.

Karen has been working with Jill on Music in the Park, Tourism and grants.

Karen has put together a list of complete and incomplete projects for Johnson and Melloh. Gary Nolley asked how extensive the list is. Karen said that there are more done than not. They still have six lights at Blue River.

Karen told the board that they have a possibility of another intern this summer. He is from St. Paul and a student at IUPUI. They will be meeting with him next week.

Gary Bowen asked if the cell tower at Kennedy is up and running. Karen said it is up, but not running yet. We are receiving monthly payments though. Gary Nolley asked if that goes into the general fund. Karen said yes.

Adjournment at 4:49 pm
